Full Title of Your Project

KITT4SME WORK PLAN TEMPLATE

|  |  |
| --- | --- |
| Project Info |  |
| Acronym of your proposal  Max 12 characters |  |

|  |  |
| --- | --- |
| Contact Info |  |
| Name of the Organization |  |
| Contact Details |  |
| Name of Mentor |  |

# Starting Point & Target state

**Instruction:** This section is used to give a brief overview of the effort needed for the implementation of your project.

## Define the Starting point

* 3-4 main functionalities that your solution already delivers

## Describe adaptations in KITT4SME

* Describe the new functionalities that you intend to implement
* Describe changes/ adaptations needed to make to align with the settings used during validation

# Existing solution

**Instruction:** Fill out this page for each **existing** (main) functionality of your solution.

| Nº | Functionality | Delivery test |
| --- | --- | --- |
| R X.Y |  |  |
| R X.Y |  |  |
| R X.Y |  |  |

**Instruction**: ***Delivery Test*** asks for the test to verify that the system delivers the functionality mentioned

| Nº | Description of data | Type of data | Source | Volume |
| --- | --- | --- | --- | --- |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |

**Instruction**: ***Description of data*** refers to the purpose (why you need it), **Type** refers to its representation, **Source** indicates the component from your system or from a KITT4SME source and **Volume** is used as a rough estimation to determine your requirements from the KITT4SME platform[[1]](#footnote-2).

| Nº | KPI Name | Value |
| --- | --- | --- |
| X.Y |  |  |
| X.Y |  |  |
| X.Y |  |  |

# Development

**Instruction:** Fill out this page for **each new functionality or adaptation** you intend to build in KITT4SME. The tasks that you list here will be used as a Project Management tool to coordinate your activities with your mentor.

## New functionality or Adaptation #X..n

**Brief description**: 2-3 lines max

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nº | Name of the task | Description of the task | Starting Month | End Month |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |

| Nº | End result | Definition of Success | Delivery Month |
| --- | --- | --- | --- |
| R X.Y |  |  |  |
| R X.Y |  |  |  |
| R X.Y |  |  |  |

**Instruction**: ***End result***  describes the state of your system (‘is able to deliver ..’), **Definition of Success** describes the test (response to external stimulus/ user action)

| Nº | Description of data | Type of data | Source | Volume |
| --- | --- | --- | --- | --- |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |

**Instruction**: ***Description of data*** refers to the purpose (why you need it), **Type** refers to its representation, **Source** indicates the component from your system or from a KITT4SME source and **Volume** is used as a rough estimation to determine your requirements from the KITT4SME platform[[2]](#footnote-3).

| Nº | KPI Name | Value |
| --- | --- | --- |
| X.Y |  |  |
| X.Y |  |  |
| X.Y |  |  |

# Integration to the platform

## Brief description/ Overview

Describe what needs to be done to have your solution integrated to the kitt4sme platform - as a summary/ overview

## Interactions of your system with the KITT4SME platform

Provide a diagram and a short description explaining the technical architecture and how your solution is positioned in the KITT4SME platform

## Interfaces with external systems

Describe how you expose or receive data from external systems.

## Data exchanged with external systems

Please make the connection with the data table that you filled for each new development/ adaptation

| Nº | Description of data | Type of data | Source | Volume |
| --- | --- | --- | --- | --- |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |
| D X.Y |  |  |  |  |

**Instruction**: ***Description of data*** refers to the purpose (why you need it), **Type** refers to its representation, **Source** indicates the component from your system or from a KITT4SME source and **Volume** is used as a rough estimation to determine your requirements from the KITT4SME platform[[3]](#footnote-4).

## Management of the Integration action

These tasks will be used in your interactions with your mentors.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nº | Name of the task | Description of the task | Starting Month | End Month |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |

| Nº | End result | Definition of Success | Delivery Month |
| --- | --- | --- | --- |
| R X.Y |  |  |  |
| R X.Y |  |  |  |
| R X.Y |  |  |  |

**Instruction**: ***End result***  describes the state of your system (‘is able to deliver ..’), **Definition of Success** describes the test (response to external stimulus/ user action)

You may consider including these as tasks of you integration action:

* Local deployment of the kitt4sme platform
* Integration of the roughnator service
* Solution packaging

# Validation (only for opt-in projects)

## Overview of the activity

* Describe the Use Case
* How do you plan to do the validation? Go to the site of the end-user, get the data remotely and use it offline, …
* How do you plan to use the data? (retrain your model, use it only for testing, are you going to process the data outside of your solution, perhaps for cleaning?)

## Definition of Business KPIs

* Fill out the Value Proposition Canvas (VPC) for your solution[[4]](#footnote-5)
* Define some metrics (quantitative) for the propositions you've identified in the VPC (see also next step – data collection requirements)

## Data collection requirements

Do the mapping between data needed and result given by your solution. ‘Result’s should ideally be relevant to the Value Propositions identified in the VPC.

| Nº | Result | Data | |
| --- | --- | --- | --- |
| X.Y |  | |  |
| X.Y |  | |  |

## Scheduling for the provision of data

When do you intend to get the data from the provider?

Remember to consider contingencies: what happens if the original plan for the collection of data doesn't work?

## Validation reporting

Explain the result of the validation testing (according to the metric defined in the previous step, for example % successful recognition rate, calculation speed improvement, ..)

## Management of the Validation action

These tasks will be used in your interactions with your mentors.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nº | Name of the task | Description of the task | Starting Month | End Month |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |
| T X.Y |  |  |  |  |

| Nº | End result | Definition of Success | Delivery Month |
| --- | --- | --- | --- |
| R X.Y |  |  |  |
| R X.Y |  |  |  |
| R X.Y |  |  |  |

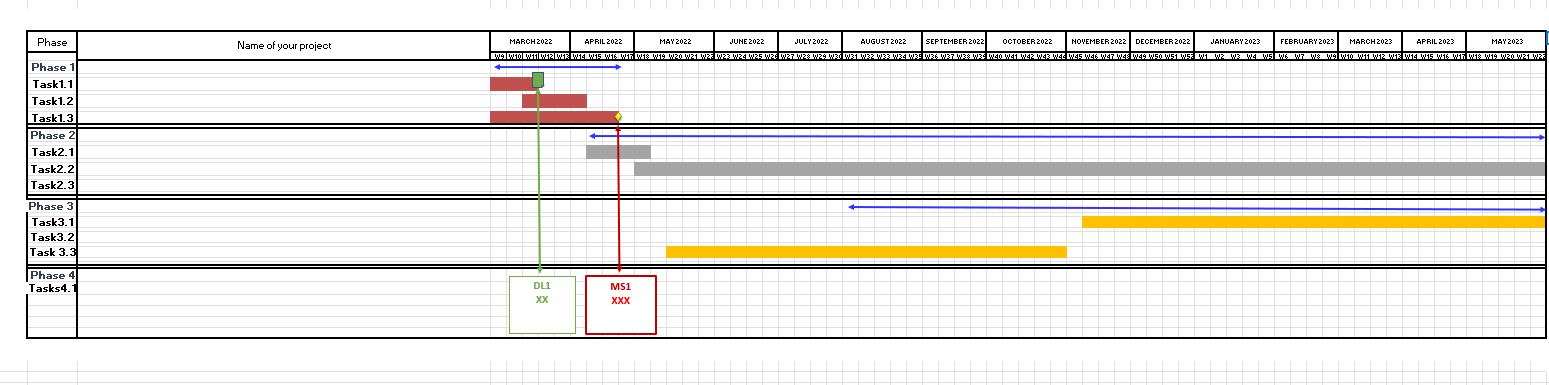
**Instruction**: ***End result***  describes the state of your system (‘is able to deliver ..’), **Definition of Success** describes the test (response to external stimulus/ user action)

# Availability of service

Describe how you plan to make your service available after the project.

# GANTT Chart

You will find Annex 1- GANTT Chart Exell Document

Please copy here the picture of your finish GANTT here replacing the example.



1. **Note**: in its current implementation the KITT4SME platform will not support the traffic for the training purposes of the models. You are invited to describe this kind of data here though, considering future platform implementations. [↑](#footnote-ref-2)
2. **Note**: in its current implementation the KITT4SME platform will not support the traffic for the training purposes of the models. You are invited to describe this kind of data here though, considering future platform implementations. [↑](#footnote-ref-3)
3. **Note**: in its current implementation the KITT4SME platform will not support the traffic for the training purposes of the models. You are invited to describe this kind of data here though, considering future platform implementations. [↑](#footnote-ref-4)
4. You may want to see: <https://www.strategyzer.com/canvas/value-proposition-canvas> [↑](#footnote-ref-5)